

A Guide to Travel Support for Learners

2016/17

Julie Paige: (01256) 306393 (am)
Amy Robertson: (01256) 306333 (pm)

Student Experience

Basingstoke College of Technology

Worting Road Basingstoke Hampshire RG21 8TN

Reception: (01256) 354141

email: welfare@bcot.ac.uk

You do not need to print off the first 4 pages unless you want these for reference. BCoT only requires the application form to be returned.

This guide will explain the various travel support schemes and methods of payment that are available to full time learners for the academic year 2016/17. The rail application form is on the last two pages.

RAIL PASS

BCoT's approved station list:

Aldershot, Alton, Andover, Ash via FNN, Ash Vale, Bentley, Botley, Bramley, Brookwood, Chandler's Ford, Cosham, Eastleigh, Fareham, Farnborough Main, Farnham, Fleet, Fratton, Gratley, Guildford, Hedge End, Hook, Micheldever, Mortimer, Netley, Overton, Porchester, Portsmouth Station, Reading Stations, Romsey, Salisbury, Shawford, Sholing, Southampton Airport, Southampton Central, St Denys, Wanborough, Winchester, Winchfield, Woking and Worpleson.

BCoT offers a 50% subsidised South West Trains rail pass for the approved stations listed above only (excluding Bramley which is full cost). This will allow learners to travel between their home station and Basingstoke, Monday to Friday in term time only. If your home station is not on this list then please select the closest one. Please note that tickets are available at an additional cost to unapproved stations, however BCoT will not be able to give any funding towards this cost. To find out prices of stations not on this list, please contact one of the team.

Approved Station Costs and ways to pay

Please note that a number of our stations have changed in price this academic year, and we have recently added Bramley as an approved station. You can choose to pay your fee in one of a number of ways, paying for the whole academic year, paying on a termly basis, or 7 monthly instalments (Please note Hook and Bramley are both exempt from the monthly instalment plan). You can indicate your choice on the form attached to the back. We must advise you that we are not permitted to hold any card details.

Aldershot, Alton, Andover, Ash via FNN, Ash Vale, Bentley, Botley, Brookwood, Chandler's Ford, Cosham, Eastleigh, Fareham, Farnborough Main, Farnham, Fratton, Gratley, Guildford, Hedge End, Netley, Overton, Porchester, Portsmouth Station, Reading Stations, Romsey, Salisbury, Shawford, Sholing, Southampton Airport, Southampton Central, St Denys, Wanborough, Winchester, Woking and Worpleson.

Cost for full academic year = £622.50. Cost per term = £207.50. 7 monthly instalments = £88.93

Fleet

Cost for full academic year = £525.00. Cost per term = £175.00. 7 monthly instalments = £75.00.

Micheldever

Cost for full academic year = £480.00. Cost per term = £160.00. 7 monthly instalments = £68.57

Winchfield

Cost for full academic year = £390.00. Cost per term = £130.00. 7 monthly instalments = £55.75

Mortimer

Cost for full academic year = £420.00. Cost per term = £140.00. 7 monthly instalments = £60.00

Hook

Cost for full academic year = £315.00 Cost per term = £105.00.

Bramley (no subsidy on this station)

Cost for full academic year = £600.00. Cost per term = £200.00

How to apply

To order your required train ticket please download and complete the application form and return it with payment to BCoT's Student Experience Team as soon as possible. SWT have indicated that it can take up to 4 weeks to deliver your train ticket to the college, orders received after 15th August will still be processed but not guaranteed to arrive before the start of term.

All pre-ordered tickets must be collected from the college during or after enrolment, and if you do not have an existing Rail ID card we will need a passport photograph of the student to complete the application. We are not able to post out any tickets to your home address.

General Information

All information correct at the time of printing.

Refunds are only available on returned rail passes on a pro-rata basis but not for costs incurred whilst waiting for your travel pass. A charge of £10 will be levied for the replacement of a lost ticket, however only one replacement per academic year is allowed.

Further financial assistance may be available if the household earned income is below £21,000.

BUS PASS: Online applications for bus passes

Learners are now able to purchase their pass at www.buymyunirider.com. You will be able to do this as from Monday 8th August 2016. There are two types of tickets on offer; Unirider Zone 1 and Unirider Zone 2. You no longer apply for a bus pass through BCoT unless you are looking for financial assistance.

Unirider Zone 1:

For use within the Basingstoke town centre area, which is bounded by Bramley, Sherfield on Loddon, Sherborne St John, Old Basing (The Hatch), Kempshott Park, Hackwood Park Gates and Oakley.

Prices are:

| | | |
|-------------|--|------|
| Autumn Term | 7 th September 2016 to 2 nd January 2017 | £151 |
| Spring Term | 3 rd January 2017 to 23 rd April 2017 | £151 |
| Summer Term | 24 th April 2017 to 3 rd July 2017 | £94 |
| Annual Pass | 7 th September 2016 to 3 rd July 2017 | £371 |

Unirider Zone 2:

For use on journeys to Basingstoke from out of town areas including Baughurst, Hook, Overton, Pamber Heath, Tadley and Whitchurch. You will also be able to use the pass in Zone 1. Please note – you must live in Zone 2 to apply for this pass. Checks will be made and Stagecoach will take action if passes are requested inappropriately.

The prices for the Unirider Zone 2 tickets include a 25% subsidy from BCoT. This subsidy is for full time learners only. Part time learners from Zone 2 will be asked for a higher amount than advertised.

Prices are:

| | | |
|-------------|--|---------|
| Autumn Term | 7 th September 2016 to 2 nd January 2017 | £202.50 |
| Spring Term | 3 rd January 2017 to 23 rd April 2017 | £202.50 |
| Summer Term | 24 th April 2017 to 3 rd July 2017 | £135 |
| Annual Pass | 7 th September 2016 to 3 rd July 2017 | £483.75 |

Alternatively, to help spread the cost of travel Zone 2 tickets can be purchased half termly at the following cost:

| | | |
|----------------------|---|---------|
| Autumn Half Termly | 7 th September 2016 to 27 rd October 2016 | £107.25 |
| Autumn Half Termly | 28 th October 2016 to 2 nd January 2017 | £107.25 |
| Spring Half Termly 1 | 3 rd January 2017 to 23 rd February 2017 | £107.25 |
| Spring Half Termly 2 | 24 th February 2017 to 7 th April 2017 | £107.25 |
| Summer Half Termly 1 | 24 th April 2017 to 2 nd June 2017 | £85.50 |
| Summer Half Termly 2 | 3 rd June 2017 to 3 rd July 2017 | £57 |

Zone 1 and 2 tickets are valid for 7 days a week and allow free unlimited travel throughout the UK (except London) on all Stagecoach bus services. To gain maximum saving we recommend that you purchase an annual ticket, which will be valid for 52 weeks of the year. Termly tickets will only be valid until the end of the relevant term. Please note that refunds are not possible through BCoT. A lost ticket is charged at £25 regardless of income or time left on the ticket.

Once purchased the tickets will be sent to your home address.

Are you from one of these schools?

BCoT are committed to supplying affordable transport, if you went to one of the following schools in 2015/16, we will refund the cost of your transport; if bought through one of the college schemes as described in this guide; and your attendance per term is 90% or higher. The refund will be by BACS and should be with you in Jan, April and July 2017.

Eligible Schools (attended in 2014/15)

- **Amery Hill Secondary School – Alton** *Bus Pass only*
- **Eggars School – Alton** *Bus Pass only*
- **Perrins Community School – Alton** *Bus Pass only*
- **Fernhill Secondary – Farnborough** *Rail pass only*

If this applies to you please download the BACS request form from our website (www.bcot.ac.uk) and return to Student Experience.

HAMPSHIRE COUNTY COUNCIL:

Hampshire County Council are no longer offering free travel, however a subsidised pass may be available to learners who have a Special Educational Need.

Please contact Hampshire County Council Passenger Transport Group on 01962 846924 or 845332 for further information.

What to do next?

If you require a train pass please download & complete the Rail Application form and send with the first instalment / termly figure / yearly amount or your financial assistance form to the address on the front cover.

If you require a bus pass log onto www.buymyunirider.com to purchase your pass.

Financial Assistance:

BCoT may be able to help with your annual travel (bus or rail) pass if your household income is £21,000 or below.

To apply please contact:

*Basingstoke College of Technology
Student Experience
Worting Road
Basingstoke
RG21 8TN*

Tel: 01256 306393 / 306333

A BCoT Financial Support for Learners form can be downloaded from our website (www.bcot.ac.uk). Once completed please return with evidence of household income to the above address. The team will then assess the application and confirm assistance by letter. Please complete the travel application form if you require a rail pass and send this with your financial assistance form.

We are unable to refund tickets until your pass arrives.

Travel assistance is also based on termly attendance, if a learner does not achieve 90% attendance the next terms travel pass will be withheld until attendance has improved.

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Student Details

| | | | |
|-------------------------------|--|--|--|
| Surname | | First Name | |
| Home Address | | | |
| | | Postcode | |
| DOB | | Age as of 31 st August | |
| Home Phone number | | Mobile Phone Number | |
| Email Address | | | |
| Name of course | | | |
| Starting Station e.g. Hook | | Rail photocard number (if applicable) | |

Payment

Please indicate your choice of Payment Plan Selection with a mark in the relevant box.

| Destination Stations | | Payment Plan Selection | |
|---|--------------------------------|--------------------------------|--------------------------------|
| Aldershot, Alton, Andover, Ash via FNN, Ash Vale, Bentley, Botley, Brookwood, Chandler's Ford, Cosham, Eastleigh, Fareham, Farnborough Main, Farnham, Fratton, Gratley, Guildford, Hedge End, Netley, Overton, Porchester, Portsmouth Station, Reading Stations, Romsey, Sailsbury, Shawford, Sholing, Southampton Airport, Southampton Central, St Denys, Wanborough, Winchester, Woking, Worpleson. | | Full Year @ £622.50 | |
| | | 3 Termly Instalments @ £207.50 | |
| | | 7 Monthly Instalments @£88.93 | |
| Destination Station | Payment Plan Selection | Destination Station | Payment Plan Selection |
| Fleet | Full year @ £525.00 | Micheldever | Full year @ £480.00 |
| | 3 Termly Instalments @ £175.00 | | 3 Termly Instalments @ £160.00 |
| | 7 Monthly Instalments @ £75.00 | | 7 Monthly Instalments @ £68.57 |
| Destination Station | Payment Plan Selection | Destination Station | Payment Plan Selection |
| Winchfield | Full year @ £390.00 | Mortimer | Full year @ £420.00 |
| | 3 Termly Instalments @ £130.00 | | 3 Termly Instalments @ £140.00 |
| | 7 Monthly Instalments @ £55.75 | | 7 Monthly Instalments @ £60.00 |
| Destination Station | Payment Plan Selection | Destination Station | Payment Plan Selection |
| Hook | Full year @ £315.00 | Bramley | Full year @ £600.00 |
| | 3 Termly Instalments @ £105.00 | | 3 Termly Instalments @ £200.00 |

Please provide us with a passport photograph if this is a new application or you have lost last years Rail photocard.

Signature of Learner: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

If paying by Credit Card / Switch please complete this section:

| | | | |
|--------------------|--|----------|--|
| Card holder's name | | | |
| Home Address | | | |
| | | Postcode | |

| | | | | | | | | |
|-----------|-------------|--|------|--|----------|--|-------|--|
| Card Type | Master Card | | Visa | | Electron | | Other | |
|-----------|-------------|--|------|--|----------|--|-------|--|

| | | | |
|-------------------------|--|--|--|
| Card Number (16 digits) | | | |
|-------------------------|--|--|--|

| | | | | | |
|------------------------------|--|-------------|--|--------------------------------|--|
| Issue Number (if applicable) | | Expiry Date | | Security Code (3 digit CVC No) | |
|------------------------------|--|-------------|--|--------------------------------|--|

| | | | | | |
|--------------------------|--|--|--|------|--|
| Signature of card holder | | | | Date | |
|--------------------------|--|--|--|------|--|

These details will be shredded after use. Emails will be sent when the next payment is due if paying termly.

What to do next:

Please send your completed travel application form and payment to:

*Basingstoke College of Technology
Student Experience
Worting Road
Basingstoke
RG21 8TN*